



## **Quality Assurance Policy**

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## **1. Purpose of Policy**

The purpose of this Quality Assurance (QA) Policy is to ensure that Rowan Education consistently meets and exceeds the expectations of students, parents, and regulatory authorities by maintaining high standards of educational quality and service. The policy outlines the frameworks and procedures for monitoring, evaluating, and improving the quality of teaching, learning, and management practices across the school.

## **2. Scope of Policy**

This policy applies to all aspects of Rowan Education's operations, including:

- Teaching and learning practices
- Curriculum delivery
- Student support services
- Staff professional development
- School leadership and governance
- Administrative processes and student outcomes
- Health, safety, and wellbeing of students

## **3. QA Objectives**

The key objectives of the Quality Assurance policy are to:

- Ensure that the educational programs are relevant, comprehensive, and align with national and international standards.
- Monitor and evaluate the effectiveness of teaching practices and student progress.
- Foster a culture of continuous improvement through regular self-assessment and feedback mechanisms.
- Promote professional development for staff to maintain and improve educational standards.
- Ensure that student wellbeing, including emotional and social development, is given priority.
- Meet all regulatory and accreditation requirements as stipulated by relevant authorities.

## 4. Key Principles

- **Student-Centred Approach:** The policy is focused on ensuring that the educational experience is tailored to meet the needs of all students, providing them with opportunities to achieve their full potential.
- **Continuous Improvement:** QA will be an ongoing process that involves regular assessment, reflection, and improvement.
- **Collaboration and Accountability:** Teachers, staff, students, and parents are all involved in ensuring the quality of Rowan Education's operations and educational programs.
- **Evidence-Based:** Decision-making will be based on objective data gathered from various sources such as student feedback, assessment results, peer reviews, and external evaluations.

## 5. QA Framework and Procedures

Rowan Education will implement the following QA framework to monitor and improve its performance:

- **Curriculum and Instructional Quality:** Regular reviews of the curriculum to ensure it is aligned with national standards and meets the needs of all learners. Teaching practices will be evaluated to assess their effectiveness, and feedback will be sought from students and parents.
- **Student Assessment and Progress Monitoring:** Standardized and formative assessments will be used to evaluate student learning, and progress will be tracked regularly. A system for identifying students who may require additional support will be in place, with appropriate interventions designed to help them succeed.
- **Book Looks:** Book looks are a key component of our QA process, providing insights into the quality of teaching and learning. Teachers will periodically collect samples of student work. These samples will be reviewed by school leaders to assess the alignment of the work with curriculum objectives, quality of feedback, and students' academic progress. This process helps identify areas where teaching strategies or resources may need to be adjusted to support learning outcomes.

- **Learning Walks:** Regular learning walks will be conducted by school leaders and teaching staff to observe classroom practices and student engagement. These walks involve short, informal visits to classrooms where the focus will be on understanding the learning environment, student interactions, and the effectiveness of teaching. Feedback from learning walks will be shared with staff to promote reflection and collaborative improvement in teaching strategies.
- **Continual Professional Development:** Regular training and professional development opportunities will be provided to all staff, ensuring they have the knowledge and skills necessary to support high-quality teaching and learning.
- **Self-Assessment and External Review:** Rowan Education will carry out self-assessment against agreed quality standards at least annually. In addition, external reviews and audits from Local Authority, accrediting bodies or independent auditors will provide an objective evaluation of the school's operations and educational provision.
- **Student Wellbeing:** Quality assurance procedures will include evaluating the support systems in place for students' emotional, social, and mental health, ensuring that these systems are effective and meet the needs of all students.

## 6. Roles and Responsibilities

- **School Leadership:** The Senior Leadership Team (SLT) and Board of Governors of Rowan Education are responsible for overseeing the implementation of the QA policy, ensuring that adequate resources are allocated, and ensuring compliance with regulatory requirements.
- **Teaching Staff:** Teachers are responsible for delivering high-quality instruction, providing timely feedback to students, and engaging in professional development.
- **Quality Assurance Coordinator:** Senior leaders will be responsible for coordinating the QA process, including organising regular evaluations, collating feedback, and reporting on findings.

- **Students:** Students will be encouraged to actively participate in feedback and assessment processes, contributing to their own learning experience.
- **Parents and Guardians:** Parents will be encouraged to engage in their child's education and provide feedback on their child's progress and the quality of Rowan Education's programs.

## **7. Monitoring and Review**

This Quality Assurance policy will be reviewed annually by the Board of Governors of Rowan Education to ensure that it remains effective and up to date. Adjustments will be made in response to feedback from stakeholders, changes in educational standards, or evolving regulatory requirements.

## **8. Conclusion**

Rowan Education is committed to maintaining the highest standards of education and care for all students. This Quality Assurance Policy serves as a guide to ensure that all practices are continually evaluated and improved to provide an excellent learning environment. Through consistent monitoring, collaboration, and a commitment to professional development, Rowan Education will maintain its reputation for high-quality education.